At the May 15, 2017, Regular Board of Education Meeting, the Norwin Board of Education took the following action:

STUDENT PRESENTATIONS

- High School Board Representatives: Mr. Joseph Fisher and Ms. Mikhayla Peschock reported on High School activities.
- Sheridan Terrace Elementary School Students: Due to venue changes for the May Board meetings, there was not enough time to secure students’ and their families’ commitment to attend. Students Nicholas Puskaric, Mia Pierce, Gabriella Anders, and Eliezer Nicholas created a large card with their personal reflections on what Sheridan Terrace Elementary School has meant to them.

MINUTES

Approved Minutes from the April 17, 2017 Regular Meeting.

COMMENTS FROM THE PUBLIC

(Agenda Items Only)

- Ms. Amy Johnson, representing Norwin LaCrosse Club, spoke regarding the proposed revisions to Policy No. 707 (Use of School Facilities) and the proposed Facilities Use Fee Study Committee.

COMMITTEE REPORTS

Athletic Council
Safe Schools Committee
Special Education Advisory

SUPERINTENDENT'S REPORT

Dr. Kerr provided the Monthly Administrative Reports. Dr. Kerr also noted two educational milestones that featured Norwin High School student achievement. One was the annual Excellence in Education luncheon, held May 10, 2017, at Stratigos, which honored the top 5 percent of academic achievers in Norwin’s Class of 2017 (21 students). It was sponsored by Partners in Progress. Another is the annual Senior Awards Assembly, to be held May 16, 2017, which recognizes many students who earned scholarships and awards from the Class of 2017.
BOARD PRESIDENT'S REPORT
Mr. Perkins provided the monthly report.

FINANCE
Approved Financial Reports for April 2017, including:

- General Fund Treasurer's Report (Attachment #1)
- Construction Fund Treasurer's Report (Attachment #1A)
- Athletic Official's Account (Attachment #1B)
- Payroll Report (Attachment #2)
- Cafeteria Fund - Treasurer's Report (Attachment #3)
- Cafeteria Fund - Profit and Loss (Attachment #4)
- Medical ACCESS Fund Balance (Attachment #5)
- School Activities Reports
- High School (Attachment #6)
- Middle School (Attachment #7)
- Hillcrest Intermediate (Attachment #7A)
- Budget vs. Actual Report (Attachment #8)
- Actual vs. Budget Report (Attachment #8A)
- Capital Projects Fund / Available Cash Balance (Attachment #8B)
- Three-Year Capital Improvement Plan (Attachment #8C)

Approved Bills for the period April 18, 2017, through May 15, 2017, including:

- General Fund (Attachment #9)
- Cafeteria Fund (Attachment #10)
- Construction Fund (Attachment #11)

Awarded 2017-2018 Fall Athletic Bids to the lowest responsible bidder. (Attachment #12)

Awarded 2017-2018 Supply Bids to the lowest responsible bidder. (Attachment #12A)

Awarded 2017-2018 Milk Bids to the lowest responsible bidder. (Attachment #12B)

Authorized the incurring of non-electoral debt by the issuance of general obligation bonds, in an aggregate principal amount not to exceed twenty-eight million five hundred thousand and 00/100 dollars ($28,500,000.00); covenanting to pay, and pledging unlimited taxing power for the payment of, the bonds; establishing a sinking fund and appointing a sinking fund depository; fixing the form, maximum interest rates, maturity dates, and other provisions for the payment thereof; covenanting to accept a proposal for the purchase of the bonds; authorizing a filing of required documents with the department of community and economic development; ratifying and directing certain actions of officers; and making certain other covenants and provisions in respect of the bonds. (Attachment #12C)

Approved a Preliminary Budget for the 2017-2018 fiscal year. To adopt a preliminary General Fund Budget in the amount of $69,864,066 for the 2017-2018 fiscal year and that the Board Secretary be directed, according to provisions of Section 687 of the Public School Code, to provide notice of inspection for the preliminary budget. (Note: The Preliminary Budget will require a 2.4-mill increase in real estate taxes in Westmoreland County and no increase in real estate taxes in Allegheny County due to State Tax Equalization Board variations among county assessment rates. (Attachment #12D)
PERSONNEL

Approved the retirement of Mr. Frederick King, Secondary Music Teacher, effective at the close of the 2016-2017 school year.

Approved the retirement of Mr. Daniel Muchoney, Elementary Music Teacher, effective at the close of the 2016-2017 school year.

Approved the retirement of Mr. J. Allen Warden, Secondary Technology Education Teacher, effective at the close of the 2016-2017 school year.

Approved Mr. Daniel Muchoney, Elementary Music Teacher, one (1) day without pay retroactively for Monday, March 27, 2017, for medical reasons.

Approved Ms. Bridget Faulk, Secondary Music Teacher, a Child Bearing/Rearing Leave of Absence, used in conjunction with paid sick leave and FMLA, beginning with the 2017-2018 school year, for twelve (12) weeks.

Approved Mr. Lloyd McIntosh, Custodian, an Unpaid Leave of Absence, beginning retroactively on Thursday, May 4, 2017 through approximately Friday, June 30, 2017, for medical reasons.

Approved the following Certified List(s) for the 2016-2017 school year: Additions to Extended School Year (ESY), e-Academy Teacher List, Title I Summer Reading Program, Additions to the Camp Invention List, Lead STEM Teacher List for the 2016-2017 school year, and Additions to the Paraprofessional List, pending receipt and review of all required credentials and clearances. (Attachment #13)

Approved the following Certified List(s) for the 2017-2018 school year: Lead STEM Teacher List, pending receipt and review of all required credentials and clearances. (Attachment #13a)

Approved the following Non-Certified List(s) for the 2016-2017 school year: Additions to the Summer College Worker List, and Substitute Cafeteria Worker, pending receipt and review of all required credentials and clearances. (Attachment #13A)

Approved the following Co-Curricular List(s) for the 2017-2018 school year: Additions to the Fall Sports Coach List, Additions to the Winter Sports Coach List, and Band Volunteer List, pending receipt and review of all required credentials and clearances. (Attachment #13B)

Approved 2017 Summer Days/Hours in Addition to Contracted Days for Guidance, Band, and School Nurses. (Attachment #13C)

CONFERENCES/WORKSHOPS

(Conferences/Workshops noted with an asterisk (*) are funded through Federal Funds and (**) are funded through ACCESS. The District will cover the cost for substitute teachers.)

None.

INFORMATION ITEM(S)

**Dr. Stacey Snyder, Director of Special Education and Student Services, has applied to attend the PA Fellowship Program for Special Education Leaders throughout the school year to maintain District procedural safeguards and compliance beginning September 20, 2017 through July 19, 2018 at various sites in Pennsylvania. (Expenses will not exceed $3,000: $495 registration; $1650 hotel accommodations; $500 mileage; $205 meals; $150 tolls and paid fully through federal ACCESS funding.)
Ms. Michelle Lauffer, Assistant Manager of Technology & Software Services, will be attending the Skyward PA Users Group Summer Workshop Wednesday, July 26, 2017 at Gettysburg School District, Gettysburg, PA. (Expenses will be approximately $207.91:  $185.11 mileage; $22.80 tolls.)

The Board reviewed the following job descriptions:
- 12 Month Secretary Business Office Fiscal Specialist
- 12 Month Secretary Accounts Payable / Administration Building Receptionist
- 12 Month Secretary Business Office Payroll Specialist

ADMINISTRATION
Approved building use requests. (Attachment #14)

Approved the Central Westmoreland Career and Technology Center (CWCTC) budget in the amount of $8,299,222.00 for the 2017-2018 fiscal year. Norwin’s estimated share of the budget is $1,049,345.80. (Note: Last year’s budget was $8,221,463 and Norwin’s share was $1,104,006.69.) (Attachment #15)

Approved the 2017 Norwin High School Graduation List, subject to students completing all requirements for graduation. (Attachment #16)

Approved the 2017-2018 Food and Nutrition Services Budget and corresponding price changes. (Attachment #17)

Authorized an optional three (3) installment Real Estate Tax Payment Plan for all eligible Norwin School District properties for the 2017-2018 school year. (Attachment #18)

Provided School District consent to the sale of a property that is presently in the Unsold Property Repository, as requested by the Westmoreland County Tax Office and pursuant to Section 627 of the Real Estate Tax Sale Act (72 P.S. 627). The property is located at 10499 Broadway Street, Irwin, PA, Tax Map No: 54-07-03-0-032. A bid has been received by the Westmoreland County Tax Claim Bureau to purchase the property, and written consent is required to place this property back on the tax rolls. (Attachment#19)

Approved Agreement with Student #304661.

Appointed the following individuals to the Board of Directors of the Norwin School District Community Foundation:
- Dr. Rebecca Gediminskas, Norwin School Board Representative (nominated by Norwin Board of Education), effective July 1, 2017, for a three-year term expiring June 30, 2020;
- Mr. Ian Morrison, Norwin Education Association Representative (nominated by Norwin Education Association) effective July 1, 2017, for a three-year term expiring June 30, 2020;
- Mr. John Duncan, a Member-At-Large (nominated by the Norwin School District Community Foundation Directors), effective July 1, 2017, for a three-year term expiring June 30, 2020. (Attachment #20)

Approved addition(s) to the Student Teacher/Intern List for 2017-2018. (Attachment #21)

Approved Field Practicum Memorandum of Agreement with Seton Hill University. (Attachment #22)

Approved revised Policy No. 249 - Bullying and Cyber Bullying. (Attachment #23)

Appointed Dr. Douglas Lippert as School Dentist for the 2017-2018 school year with payment as per the Pennsylvania School Code.
Appointed Dr. Daniel Medic as School Physician for the 2017-2018 school year at a retainer fee of $15,000. (Attachment #24)

Approved the agreement between Adelphoi Education, Inc., and Norwin School District for the 2017-2018 school year. Exhibit “A” in the attached includes the agreement for Tuition Schedule. (Attachment #25)

Approved the Memorandum of Understanding between North Huntingdon EMS and Norwin School District effective May 15, 2017. The Memorandum of Understanding must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. (Attachment #26)

Approved the Memorandum of Understanding between the North Huntingdon Township Police Department and the Norwin School District effective May 15, 2017. The Memorandum of Understanding must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. (Attachment #27)

Approved a Resolution urging that the Pennsylvania State Employees Retirement System (PSERS) be reformed for overall improved efficiency, accountability, and financial / investment management. The Resolution will be submitted to Governor Tom Wolf and members of the General Assembly representing Westmoreland County. (Attachment #28)

Approved a Resolution opposing House Bill 97, regarding Charter School legislation, which is now under consideration by the Pennsylvania Senate. The Resolution will be submitted to Governor Tom Wolf and members of the General Assembly representing Westmoreland County. (Attachment #29)

Approved a Resolution calling for reform of funding for Cyber Charter Schools. The Resolution will be submitted to Governor Tom Wolf and members of the General Assembly representing Westmoreland County. (Attachment #30)

Approved the creation of a Facilities Use Fee Schedule Study Committee to recommend reasonable fees that can be assessed for the use of Norwin School District facilities as outlined in Board Policy No. 707. This Committee will serve in an advisory capacity to the Board of Education and its recommendations will be non-binding. A primary goal of the Committee is to develop a fee schedule that will help the District to adequately maintain basic operations of school facilities. It is proposed that the Committee be structured with 11 Members, including:

- Three Board of Education Members (chosen by Board);
- Three Administrators (recommended by Administration, chosen by Board)
- Five Community Members representing a broad cross-section of Norwin taxpayers and community youth groups (community members will apply, subject to final approval by Board)

(Attachment #31)

Approved the School Counseling 339 Plan. (Attachment #32)

Approve Revised Policy No. 707 – Use of School Facilities. (Attachment #33)

COMMENTS FROM THE PUBLIC
(Agenda or Non-Agenda Items)

None.

ADJOURNMENT
Meeting adjourned at 7:31 p.m.